

Career Exploration and Resumé (Extra Credit)

Description

The purpose of this assignment is to help you explore career options while you prepare a resumé. Completing all the items below will earn you 10 extra credit points in your post-class homework, which works out to about half a letter grade overall.

Career Exploration

Visit the Career Center website to learn about broad career descriptions (e.g., actuary) as well as local employers (e.g., Mutual of Omaha) that are relevant to your intended major (it need not be mathematics). Write a summary of the three most interesting items you explored. (You should write about a total of three items, which may be a combination of generic career descriptions and specific local employers.) The summaries should be half a page to a page each and address the following questions:

- What kind of work does this career/company do?
- What kinds of knowledge and skills are important to do this work?
- Why do you personally find it appealing?
- What could you do now if you wanted to pursue an internship or career in this field?

Relevant Career Center Links

- Major and Career Exploration: <https://www.nebrwesleyan.edu/inside-nwu/career-center/students-and-alumni-career-services/major-and-career-exploration>
- Internship Possibilities: <https://www.nebrwesleyan.edu/inside-nwu/career-center/studentsalumni/gain-experience>
- Backpack to Briefcase Attendees: <https://www.nebrwesleyan.edu/inside-nwu/career-center/events/backpack-briefcase>

Resumé

(**Complete the Career Exploration portion first**, as you may find it useful to pretend that you are applying for a specific job as you craft your resumé.)

Use the Career Center's document on preparing a resumé to prepare a first draft. When you are happy with your draft, have it critiqued by an expert in the Career Center. (Be aware that the Career Center is usually quite busy, so you should make your appointment as soon as possible.) After your meeting, revise your resumé according to their feedback and your taste. **Send me both your initial and revised drafts.**

Relevant Career Center Links

- Resumé Writing Tips: <https://www.nebrwesleyan.edu/inside-nwu/career-center/studentsalumni/r%C3%A9sum%C3%A9s-cover-letters-and-interviews>
- Career Center Email (for scheduling an appointment): <http://calendly.com/nwucc>